



Albert J. Tonry & Co., Inc.  
Crown Colony Office Park  
300 Congress Street  
Quincy, MA 02169-0907  
(617) 773-9200  
(617) 773-9920 FAX

RE: [ ]  
Obligee: [ ]  
Bond No. [ ]

Gentlemen:

We hereby request you, as Surety on our bond, to consent to the payment of the sum of \$ [ ] on our above contract and, in consideration therefore, we hereby make the following declarations and agreements:

1. The date up to which we have received payments for our work done on this contract is [ ] and the total amount of payments received by us is \$ [ ]
2. The amount of our current estimate, representing additional work done up to [ ], is \$ [ ].
3. The amount of retained percentage on said contract is \$ [ ].
4. The amount owed by us to sub-contractors and for our own material on this job is \$ [ ], as per list attached.
5. The contract is (is not) completed. (If not completed, the probable date of completion is [ ], and the approximate cost of completing the contract is \$ [ ].)

We agree that the money received by us as a result of your consent will be used exclusively to pay outstanding bills on this contract and only the balance, if any, applied to other purposes.

[ ]

By: \_\_\_\_\_

State of [ ]  
County of [ ]

On this [ ] day of [ ], 20[ ] before me personally appeared [ ] and made oath that the above statements are true.

\_\_\_\_\_  
Notary Public

As indemnitors on the bond covering the above described contract, we also request [ ] to consent to the payment of the sum specific.

By: \_\_\_\_\_

[ ]