

# Tonry Insurance Group

300 Congress Street Quincy, MA 02169 / Tel. 617-773-9200 / Fax: 617-773-9920

## BID BOND REQUEST FORM

Bid Bond Request Filed Sub-Bid

**\*\* BE SURE INFORMATION IS EXACTLY AS STATED IN SPECS \*\***

Today's Date: \_\_\_\_\_

Contractor (Name of Bidder) \_\_\_\_\_  
*Full Company Name*

Project Owner or Obligee: \_\_\_\_\_

Owner or Obligee Address: \_\_\_\_\_

Project Name or Description: \_\_\_\_\_  
*This is what is shown on the bid bond, it must be exactly the same as shown in the project specs*

Project No(s): \_\_\_\_\_  
*If known, if not enter "unknown"*

Project Location: \_\_\_\_\_

Brief Description of Work: \_\_\_\_\_

Bid Bond for \_\_\_\_\_ % of Bid Amount / or Flat \$ \_\_\_\_\_

Bid Date: \_\_\_\_\_ Bid Time: \_\_\_\_\_

% Subcontracted and Trades: \_\_\_\_\_

Section No.	Title	Bid Amount

Liquidated Damages: \$ \_\_\_\_\_ Retainage: \$ \_\_\_\_\_  
*If none, enter "none" If none, enter "none"*

Contractor Warranty/Maintenance required over standard 1 year: Yes / No

If yes, how many additional warranty/maintenance years: \_\_\_\_\_  
*(all performance/payment bonds include 1 year of warranty/maintenance for no additional fee)*

Estimated Start Date of Project: \_\_\_\_\_

Estimated Completion Date of Project: \_\_\_\_\_

Requested By: \_\_\_\_\_

Phone Number: \_\_\_\_\_

E-Mail: \_\_\_\_\_

This form is available for downloading or to complete on-line at [www.tonry.com](http://www.tonry.com)